Enrolling in E-Pay Express

Enter the Account Number and Authorization Key (PIN) from the Invoice and Click **Validate**.

Don’t have an invoice but know the Account Number?  Click here to request it via email.

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**Account Setup**

To verify your identity, we need your Account Number and PIN

- **Account Number**

- **PIN**

  [View](https://ww2.e-billexpress.com/ebpp/SSCIP/Enrollment/Validate)
The screen below will display. Complete the necessary information. Click **Continue to Login & Password**.

**Account Setup**

- **Name**: Greg Olson
- **Primary Telephone Number**: (optional)
- **Primary Email Address**: 
- **What's Your Billing Address?**
  - **Country**: United States
  - **ADDRESS1**: (optional)
  - **Address Line 2**: (optional)
  - **CITY**: (optional)
  - **ST**: Select State
  - **ZIP**: (optional)

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**Important Information**

- **Continue to Login & Password**
Create a Login ID and password. Choose an image and label. (Must be at least 6 characters) Select and answer security questions. Click **Continue to Terms of Service**

Password must have at least 8 characters and have at least 3 of the following:
- 1 or more numbers
- 1 or more uppercase characters
- 1 or more lowercase characters
- 1 or more of these special characters *+-=./?@[\]^\]^®$

Passwords cannot include:
- the last 3 passwords
- your name
- your Login ID
- more than 3 repeating characters, numbers or special characters, such as AAAA, 2222 or !!!!
- more than 3 consecutive characters or numbers, such as aBcD or 4567
- the zero character at the start or end
- the word “password” (common dictionary words should be avoided)

**Choose Your Security Questions**
We'll use these questions to help verify your identity if you forget your login credentials. Make sure you give answers that you can easily remember.

- **Question 1**: What is your grandmother's maiden name on your father's side?
  - **Answer 1**

- **Question 2**: What is your grandmother's maiden name on your mother's side?
  - **Answer 2**

- **Question 3**: How many brothers and sisters did your mother have?
  - **Answer 3**

- **Question 4**: What city was your first job in?
  - **Answer 4**

- **Question 5**: What was your boss's first name at your first job?
  - **Answer 5**
Check the box and click **Continue to Payment Accounts**.

Complete account information or select add later. Click **Finish Enrollment**.

**Account Setup**

**Terms of Service**

By clicking this box, you are enrolling in this service and have read and agree to the Terms of Service for this site.

**Add A Payment Method**

You may select a default payment method now. After enrollment you can manage your payment methods.

- BANK ACCOUNT
- ADD LATER
The screen below will display. You will receive an activation email. The Link within the email must be selected to complete enrollment.