



**HIRED/NONOWNED AUTO COVERAGE QUESTIONNAIRE**

1. Applicant's Name: \_\_\_\_\_

2. Address: \_\_\_\_\_  
\_\_\_\_\_

3. Any leased/owned autos? Yes \_\_\_ No \_\_\_ If yes:  
Insurance Carrier and Policy Number: \_\_\_\_\_

4. Any autos rented on a temporary basis? Yes \_\_\_ No \_\_\_ If yes:  
a. From whom: \_\_\_\_\_  
b. Frequency: \_\_\_\_\_  
c. Number of units: \_\_\_\_\_  
d. Duration of use: \_\_\_\_\_  
e. Insurance purchased in rental agreement? Yes \_\_\_ No \_\_\_

5. Number of Employees: \_\_\_\_\_  
Are Motor Vehicle Records (MVRs) checked when employees are hired?  
Yes \_\_\_ No \_\_\_ If yes, how often are they rechecked? \_\_\_\_\_

6. Number of Volunteers: \_\_\_\_\_  
Are MVRs checked before volunteers drive for the Insured? Yes \_\_\_ No \_\_\_

7. Do the employees/volunteers use their own vehicles on behalf of the Insured?  
Never \_\_\_ Occasionally \_\_\_ Frequently \_\_\_  
a. Explain: \_\_\_\_\_  
\_\_\_\_\_

b. Do the employees/volunteers transport clients in their vehicles? Yes \_\_\_ No \_\_\_  
If yes, for what purpose and how frequently? \_\_\_\_\_  
\_\_\_\_\_

c. Do employees/volunteers have insurance coverage for this business auto  
exposure? Yes \_\_\_ No \_\_\_

d. Does the insured obtain copies of the individual or personal insurance policies from  
employees or volunteers? Yes \_\_\_ No \_\_\_

e. Limits on policy: \_\_\_\_\_

f. How frequently is this information updated: \_\_\_\_\_

8. Do Independent Contractors transport clients? Yes \_\_\_ No \_\_\_ If yes:

a. Do you obtain Certificates of Insurance? Yes \_\_\_ No \_\_\_

b. Name of Insurance Company: \_\_\_\_\_

c. Limits of Liability: \_\_\_\_\_

I HEREBY DECLARE TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT ALL OF THE FOREGOING STATEMENTS ARE COMPLETE AND TRUE AND THAT THESE STATEMENTS ARE OFFERED AS AN INDUCEMENT TO THE COMPANY TO ISSUE THE POLICY FOR WHICH I AM APPLYING. IT IS UNDERSTOOD AND AGREED THAT THE COMPLETION OF THIS APPLICATION DOES NOT BIND THE COMPANY.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title